



### Committee and Date

Health and Wellbeing Board

6<sup>th</sup> October 2016

## **MINUTES OF THE HEALTH AND WELLBEING BOARD MEETING HELD ON 28 JULY 2016 9.30 AM - 12.30 PM**

**Responsible Officer:** Karen Nixon  
Email: karen.nixon@shropshire.gov.uk Tel: 01743 257720

### **Present**

Councillor Karen Calder (Chairman) PFH Health, SC  
Councillor Lee Chapman, PFH Adults, SC  
Councillor David Minnery, PFH Children & Young People, SC  
Andy Begley, Director of Adult Services, SC  
Karen Bradshaw, Director of Children's Services, SC  
David Evans, Accountable Officer, Shropshire CCG  
\*Sarah Lloyd for Jan Ditheridge (Shropshire Community Health Trust)  
Jane Randall-Smith, Shropshire Healthwatch  
\*Cathy Riley, Head of Mental Health Services, for Neil Carr (SSSFT)  
\*Jean Robinson for Rachel Wintle (VCSA)

\*Substitute

Also Present: J Bickerton, Cllr G Dakin, J Duigenan, Mrs J Gittens, S James, D. Sandbach, Mrs J Randall, Cllr M Shingleton, Mrs S Tilley, Cllr D Tremellen and Mrs S Wagg.

### **13 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

Apologies for absence were received from:

Penny Bason	Health & Wellbeing Co-ordinator
Neil Carr	SSSFT
David Coull	Shropshire Partners in Care
Jan Ditheridge	Chief Executive, Shropshire Community Health Trust
Dr Julian Povey	Clinical Chair, Shropshire CCG
Mike Ridley	Chair, Shropshire Community Health Trust
Rod Thomson	Director of Public Health
Mandy Thorn	Business Board Chair
Rachel Wintle	VCSA

Substitutions notified were as follows;

Jean Robinson for Rachel Wintle (VCSA)  
Cathy Riley, Head of Mental Health Services, for Neil Carr (SSSFT)  
Sarah Lloyd for Jan Ditheridge (Shropshire Community Health Trust)

## 14 DISCLOSABLE PECUNIARY INTERESTS

There were no disclosures of Disclosable Pecuniary Interest.

## 15 MINUTES

**RESOLVED** That the minutes of the meeting held on 9 June 2016 be approved as a correct record and signed by the Chairman.

Arising thereon;

At minute 90. Shropshire Ambulance, it was confirmed that this topic would be picked up throughout the agenda and as part of the STP item.

## 16 PUBLIC QUESTION TIME

Three formal public questions were received by the Health and Wellbeing Board (copies of the questions and the formal responses are attached to the signed minutes).

Mr David Sandbach submitted two public questions. The first related to the Board subscribing and giving their support to the revised Strategic Transformation Plan (STP). By way of a supplementary question Mr Sandbach asked if the Accountable Officer for the CCG, Mr Dave Evans, could confirm if the next version of the STP would be put into the public domain. Mr Evans said at this stage he could not confirm either way; it depended on the guidance given at the time, however he did confirm that it would eventually go public, but exactly when was not known at this stage.

The second related to the Local Digital Road Map. By way of a supplementary question Mr Sandbach stressed that the first issue listed at A). was the most important in his view. A lot of learning was required and he suggested that serious consideration should be given to the opening of a digital health and training centre. It was agreed that there was also an opportunity for the promotion of joint training across health and the local authority and Cllr Lee Chapman agreed to take this forward.

The third question was from Mr John Bickerton, relating to Grant Thornton's Audit of 68 CCG's in 2015/16, the challenges of auditing the Better Care Fund and Pooled Budgets.

By way of a supplementary question Mr Bickerton asked why Shropshire CCG was in the bottom 3 and what was being done to rectify this. Officers thanked Mr Bickerton for bringing this report to their attention and undertook to look into this in more detail.

## 17 CHAIR & CO-CHAIR ELECTION

### Election of Chair

It was proposed by Lee Chapman, seconded by Jane Randall-Smith and duly

**RESOLVED:** That Karen Calder be appointed as the Chair of the Health and Wellbeing Board for the ensuing year.

### Election of Co-Chair

It was proposed by Karen Calder, seconded by Lee Chapman and duly

**RESOLVED:** That Dr Julian Povey be appointed as Co-Chair of the Health and Wellbeing Board for the ensuing year.

## 18 BETTER CARE FUND

Sam Tilley, Head of Partnerships and Planning, Shropshire CCG, provided an update on the Better Care Fund (a copy of the report is attached to the signed minutes). In doing so it was noted that 'Children's Services' would be removed and that the final sign off had been deferred due to a new management structure within the CCG and a request to review this first before signing off. The Chair endorsed this action and welcomed the opportunity to look at the partnership agreement at the same time.

The position regarding performance and activity has not changed; challenges were still being seen in non-elective targets and DTOC. Put into context nationally, Shropshire was OK when considering it with the regional and national picture. It was noted that the CCG's position was difficult. There was a £14.5 million deficit. The challenge would be how to deliver a recovery plan within a reasonable timeframe, without making short-term measures that may damage existing partnerships. Local authority members expressed the view that decision-making should be joint as far as possible, whilst officers commented that they were concerned about people being safe and getting the care they needed, whilst the Chair confirmed that they were committed to helping the CCG if possible.

It was also agreed to check that where there were plans for procurement that this was aligned with the Better Care Fund.

### **RESOLVED:**

- a. That the progress on the submission of the Better Care Fund narrative Plan for 2016/17 be noted.
- b. That the progress and aims of work to undertake a detailed financial review of the pooled budget that makes up the BCF be noted.
- c. That the content of the Better Care Fund Performance report be noted.
- d. That the updated BCF Partnership agreement be deferred.

## 19 HEALTHWATCH BIENNIAL REPORT

A comprehensive report highlighting activity by Healthwatch Shropshire for the period January to June 2016 was introduced and amplified by Jane Randall-Smith, Chief Executive of Healthwatch Shropshire (copy attached to the signed minutes).

New membership of the Board was welcomed and sincere thanks were expressed to Carole Hall by the Chair for her excellent work over the years.

It was agreed by all Board members, including partners, that the work undertaken by Healthwatch was incredibly valued and essential.

**RESOLVED:** That the report be welcomed and noted.

## 20 HWB DELIVERY GROUP REPORT TO THE BOARD

A report (copy attached to the signed minutes) was introduced and amplified by Dr Irfan Ghani. This highlighted the work of the Delivery Group. It included updates on Healthy Weight and Diabetes Prevention, the All Age Carers Strategy consultation and the work of the Leadership Centre.

**RESOLVED:** That the progress report be noted and that a further report be made to the Health and Wellbeing Board in November 2016.

## 21 HWB AUDIT

The Board considered a report (copy attached to the signed minutes) on the completion of an internal audit by a Shropshire Council audit team into the work of the Health and Wellbeing Board, which took place in May 2016.

It was confirmed that any significant concerns were being actioned, which was welcomed.

**RESOLVED:**

- a) That the Audit findings and Action Plan be noted.
- b) That no additional areas for development be advised by the Board.

## 22 SYSTEM UPDATE

It was agreed to take the report on the STP first, followed by the LDR item.

### 22.1 Sustainability and Transformation Plan (STP)

Andy Layzell introduced and amplified a report and PowerPoint presentation (copies attached to the signed minutes) which set out the aims of the Shropshire

and Telford & Wrekin STP, the key features, the financial challenge, how it might be resolved and feedback from the June review of the STP.

It was noted that the STP was unlikely to go public until it was formally signed off in October. It was stressed that it was not an option to do nothing; if this happened there would be an approximate deficit of £140m by 2020.

A Communications Co-Ordinating Group was currently being established in the short term to help address people's concerns about the STP.

Unease was expressed about the STP being decision-making without the input of local authority members; there were serious governance issues here that needed urgent attention. There was a will to support this, but fundamental changes were required from the Council's perspective

A discussion ensued about prevention which was a huge item, but did not appear within the plan. It was acknowledged that more on this would be put into the next draft of the STP around prevention, such as falls and diabetes for example.

It was suggested there was a need to move away from the existing NHS focus and break out of that mould. With regard to the engagement element there was a need to shift the relationship between public and health care services.

The Accountable Officer said that a neighbourhood locality approach was needed to target populations. Shropshire Council Chief Executive highlighted that they were already targeting groups such as 'edge of care' people. Through the STP we needed to find the money to make things happen. There was a lot of good work going on that needed to be embraced within the STP and acknowledged.

**RESOLVED:** That the report and presentation be noted

## 22.2 Local Digital Roadmap (LDR)

Dr Steve James introduced and amplified a report and a PowerPoint presentation (copies attached to the signed minutes) which set out the objectives of LDR, the policy context, all about electronic health records and explained what this meant, looked at the issue of alignment; explaining this was the strategic alignment of digital strategy with the STP and Future Fit vision, outlined the Developmental stages and provided a Digital Maturity Index.

**RESOLVED:** That the report and presentation be noted

## 22.3 ICT Digital Transformation

Jon Duigenan introduced and amplified a PowerPoint presentation (copy attached to the signed minutes) which set out plans for the ICT Digital Transformation. There were three key platforms and supporting technology was explained. Details were given of the key elements which were;

- Social Care
- Unified Platform including CRM
- ERP (Light)
- Technology

The Social Care Project had recently received Council approval for funding and it was hoped to implement this in the first quarter of 2018. Integration with Health and Other providers would be key and it was confirmed that the system would be flexible enough to allow innovation to take place.

**RESOLVED:** That a further report be made back to the Health and Wellbeing Board as this project develops.

<TRAILER\_SECTION>

Signed ..... (Chairman)

Date: